

Spofford Fire District Commissioners Meeting Minutes

Meeting was held November 19, 2020 at 6:00pm at the Spofford Fire Station. In attendance: Evan Deutsch, John Forester, Rob Hodgkins, Steve Dumont, Fran Shippee and Cathy Schlichting.

Minutes from the October 15, 2020 Commissioners meeting were read and approved.
Unpaid bills were reviewed, discussed and approved for payment.

Old Business: Fran Shippee, Selectmen's representative, has asked Jay Gaudry to attend the December meeting to discuss her interest in becoming the interim District Clerk. This position would be through the Annual Meeting in March.

IRS: nothing new at this time

Grants: The 2019 grant for the SCBA Fit Tester has been extended until next year. Steve will work on getting quotes. Steve is also working on a PPE grant for \$2,200.

Chairman's Report: Evan brought up the difficulty due to COVID in getting the lease holder listed on the titles of the new trucks. Fran will check with the Town Clerk about timing for taking care of this. Evan will be checking on a program to replace the small portable AEDs at reduced pricing.

Treasurer's Report: Cathy reported on funding requests from the Trustees for the Gear Purchase and from the Town for the balance due from the tax funding. Requests have been submitted and the checks should be in the next check run. She has also been working with the DRA to finalize the 2020 reports and with the Auditor to close out the 2019 audit.

Chief's Report: Steve advised that there is an issue with the wiring of the transfer switch on the generator. He is looking into timing and costs to address the situation. Steve said it will probably be a week before he has the payroll ready for Gray Accounting to review it. Steve has also been working on getting quotes to repair/replace the foam pump on 29E1.

Building Maintenance/Use: John is waiting on quotes for replacing the lighting in the building and apparatus bays. He is willing to start by replacing the lighting in the hallway and foyer. He believes this will cost about \$420. John will check with Eversource about rebates for switching to LEDs. He has also started to get quotes for replacing the roof. He will also begin checking on the cost for repairs to the parking lot.

New Business: The 2021 budget was worked on using the current year's operating costs. The 2021 budget will be presented to the Town Budget Committee on December 8th. It was decided that another meeting would be needed for finalizing numbers prior to then so a special meeting will be held at the Station at 6pm on Thursday, December 3rd. Cathy will get the notice sent to the Town for posting on the website and will post at the Station, Post Office, Big Deal and J&J.

Meeting was adjourned at 7:30pm so that the Commissioners could go into Executive Session to discuss appointing the Fire Chief for the next year.

Respectfully submitted
Evan Deutsch – Commissioner Chair